

## GENERAL

### Author's examples

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### Contact person at publisher

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### Frequency

*Tijdschrift voor Civiele Rechtspleging*, **TCR**, is a quarterly publication of up to 32 pages per issue.

### Submissions

- Please address your submissions to the editorial secretary, Kirsten de Pré (info@deprefix.nl). Please insert your e-mail address and phone number in your e-mail.
- Final responsibility for ensuring that the final version complies with academic standards lies with the author.
- Articles comprise about 5000 words (Font Times New Roman 12, interline 1). The word count includes footnotes and literature lists.

## CONTENT – TEXT

### Abbreviations

In your main text you should keep abbreviations to a minimum. But use as many as possible in footnotes, provided the text remains understandable. Be careful to use the same abbreviation consistently for any one term. Abbreviations in capital letters and abbreviations of Acts of parliament should be written without full stops. 'Page' should be abbreviated as 'p.' and 'number' as 'no'. The names of months should be written out in full. Never use numbers to indicate a month.

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When submitting your article you should also send an abstract and a maximum of five key words.

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An abstract is a concise summary of the article and should be readable as a discrete statement. Abstracts should contain no more than 100 words and, in addition to the title and name of the author or authors, should indicate: the purpose of the study, basic procedures, the study itself, findings, conclusions and pertinence.

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#### Article in Journal

M.J.A. van Mourik, 'Heeft de stille maatschap een afgescheiden vermogen?', *WPNR* (1993) 6102, p. 581-582.

The correct order in which to refer to an article in a journal thus is:

Author(s) initial(s) – Author(s)'s surname followed by a comma – Title of the article with quotation marks and followed by a comma – Name of the journal (abbreviations are fine) in italics – The year of publication in brackets – Volume number followed by a comma – Number of the first and the last page of the article.

#### Book

M. van Offen, F.K. Buijn & P.H.M. Simonis, *Splitsing van ondernemingen*, Den Haag: Boom juridisch 2018, p. 33-50.

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#### Contribution in book

A.F. Verdam, 'De norm van behoorlijke taakvervulling en de trustee-functie van het bestuur', in: R.C.J. Galle & M.J.G.C. Raaijmakers (red.), *Na twintig jaar Boek 2 BW*, Deventer: Kluwer 1996, p. 149-175.

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## **CONTENT - LAYOUT**

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